

Cabot City Council Agenda Meeting

Cabot City Annex
September 6, 2016 * 6:30 p.m.

***Call to Order**

***Public Works – Ed Long**

- | | | |
|----|------------------------------|-----------------------|
| 1. | Parking in Bike Lanes | Doug Warner / Ed Long |
| 2. | Walkable Cabot | Mayor Cypert |
| 3. | Destroy Files – City Clerk | Tammy Yocom |
| 4. | Roof Replacement Contract | Ed Long |
| 4. | Public Works Community Input | |

***Budget & Personnel – Ann Gilliam**

- | | | |
|----|---|--------------|
| 1. | Repeal Employees Doing Business with the City
(Information to be distributed at meeting) | Mayor Cypert |
| 2. | Planning Commission Appointment – James Reid | Mayor Cypert |
| 3. | Planning Commission Appointment – Claud Irvin | Mayor Cypert |
| 4. | Financials
(See Last Months Council Packet) | Tammy Yocom |
| 5. | Budget & Personnel Community Input | |

***Police & Fire – Rick Prentice**

- | | | |
|----|---|----------------|
| 1. | Destroy Files – Police Dept | Tammy Yocom |
| 2. | Monthly Reports – Fire Department
(See Last Months Council Packet) | Chief Robinson |
| 3. | Monthly Reports – Police Department
(See Last Months Council Packet) | Chief Davis |
| 4. | Police & Fire Community Input | |

***Community Development – Kevin Davis**

- | | | |
|----|-----------------------------|--|
| 1. | Community Development Input | |
|----|-----------------------------|--|

***General Community Input**

***Adjournment**

Public

Works

ORDINANCE __ OF 2016

AN ORDINANCE TO PROHIBIT DRIVING AND PARKING UPON BIKE LANES; TO PROHIBIT ALL WHEELED CONVEYANCES UPON CABOT RECREATION WALKING AND HIKING TRAILS; TO AUTHORIZE AND REGULATE GOLF CART OPERATION UPON CERTAIN CITY STREETS; AND FOR OTHER PURPOSES

WHEREAS, bike lanes are used to create an on-street, separated travel facility for bicyclists and it is the desire of this governing body to enact regulations to protect bike lanes and cyclists while traveling upon lanes designated for cycling use; and

WHEREAS, to promote the health and safety of all citizens on walking, hiking, and bicycle trails designated for that use, this governing body desires to prohibit any and all wheeled conveyances, except wheelchairs and any other medical conveyance that is necessary to allow mobility for a disabled individual, upon all Cabot Recreation trails unless specifically designated for said use; and

WHEREAS, in accordance with Arkansas Code Annotated § 14-54-1410, the City of Cabot authorizes the operation of golf carts upon city streets and set forth regulations to protect the citizens that take advantage of such use.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CABOT, ARKANSAS THAT:

SECTION 1: Driving, Standing, or Parking on Bicycle Paths or Lanes Prohibited.

- (a) Bicycle lanes shall have a shared use for the operation of bicycles and golf carts.
- (b) The driver or operator of any vehicle shall not drive upon any bicycle lane, with the exception of a golf cart.
- (c) The driver or operator of any vehicle, shall not park a vehicle upon any lane designated by official signs or markings for the use of bicycles, or otherwise drive or place the vehicle in such a manner as to impede bicycle traffic on such path or lane.
- (d) Any driver or operator that violates any provision of this section may be subject to a written citation and/or removal of vehicle in violation. A written citation may be issued, at any time, if a vehicle is parked in a bicycle lane. If enforcement cannot make contact with the owner/operator of the vehicle in violation within 12 hours, enforcement will have the vehicle towed at the owner's expense and a citation may be issued. Upon the owner/operator being issued a

written citation and if the vehicle in violation is not removed, the Cabot Police Department is hereby authorized to have the vehicle towed at the owner / operators expense.

(e) A person may operate a motor vehicle upon a bicycle lane for the limited purpose of making a turn, entering or leaving an alley, private road, or driveway.

(f) Enforcement. Cabot Police Department is authorized to enforce and issue citations to any individual in violation of the regulations set forth herein Section 1.

SECTION 2: Wheeled Conveyances Upon Cabot Recreation Trails.

(a) For the purpose of this Ordinance, the term “wheeled conveyance” is defined as all wheeled objects such as but not limited to all-terrain vehicles of any kind, skateboards, coasters, scooters, conveyances, or similar devices used for transportation or sport which are not classified or considered to be baby strollers, or the like, wheelchairs or any other medical conveyance that is necessary to allow mobility for a disabled individual are exempt from this prohibition.

(b) For the purpose of this Ordinance, the term “shared use trails: is defined as a trail, designed for use by a variety of users, including pedestrians and bicyclists, located off-road, usually in a park or linear trail system.

(c) Any and all wheeled conveyances are prohibited upon all Cabot Recreation trails unless specifically designated for said use.

(d) Shared Use Trails are exempt from this probation.

(e) Baby strollers, or the like, wheelchairs, and any other medical conveyance that is necessary to allow mobility for a disabled individual are exempt from this prohibition.

(f) That signs shall be posted or erected at entrance points on all Cabot Recreation trails designating the use and prohibition of said trails.

(g) Enforcement. Cabot Police Department and Cabot Code Enforcement are authorized to enforce and issue citations to any individual in violation of the regulations set forth herein Section 2.

SECTION 3: Requirements of Parks & Recreation Department

(a) The Parks Department shall provide to the Parks Commission, a list of each and every trail with its designated use and shall post the respective use, within ninety days upon the passage of this Ordinance.

(b) As new trails are built, the Parks Department shall provide to the Parks Commission, an updated list containing each and every trail with its designated use and said trails shall be posted with its respective use within sixty days from completion of said trail. Any trail not predetermined by specification will be designated as a multipurpose trail.

SECTION 4: Golf Carts – Authority and Regulations.

(a) The operation of golf carts on city streets shall be exclusively authorized for travel from the owner's place of residence to the golf course and to return from the golf course to the owner's residence.

(b) Golf carts shall not be authorized on city street streets which are designated as federal or state highways or as a county road.

(c) Golf carts are authorized to operate upon bicycle lanes but golf carts shall yield to a cyclist.

(d) Golf carts are prohibited upon any and all City sidewalks.

(e) The operation of golf carts shall be prohibited by an unlicensed driver and such operation may result in the golf cart being towed by the Cabot Police Department at the owner's expense.

(f) All golf carts that operate on City streets, as allowed herein, shall maintain liability insurance on the golf cart at the owner's expense.

(g) Enforcement. Cabot Police Department is authorized to enforce and issue citations to any individual in violation of the regulations set forth herein Section 4.

SECTION 5: That it shall be unlawful for any person to violate any Section of this Ordinance or fail to comply with any provision of this Ordinance. Any violation of this Ordinance shall be subject to a fine of not less than \$75.00 nor more than \$150.00 for the first offense; however; each subsequent offense thereafter shall result in a fine to increase by \$150.00 increments but not more than \$500 per violation.

SECTION 6: Repealer. All Ordinances and parts of Ordinances, in conflict herewith are hereby repealed to the extent of the conflict; specifically Ordinance 40 of 2007 is hereby repealed in its entirety.

SECTION 7: Severability Clause. If, for any reason, any portion or portions of this ordinance shall be held invalid, such invalidity shall in no way affect the remaining portions thereof which are valid, and that such valid portions shall be and remain in full force and effect.

SPONSOR:

Doug Warner, Alderman 2 Position 1

CO-SPONSOR:

Ed Long, Alderman Ward 1, Position 1

APPROVED AS TO FORM:

Jim Taylor, City Attorney

PASSED:

DATE:

APPROVED:

William A. "Bill" Cypert, Mayor

ATTEST:

Tammy Yocom, City Clerk~Treasurer

Notes:

Walkable Cabot

A Pedestrian Plan for Cabot, Arkansas

August, 2016

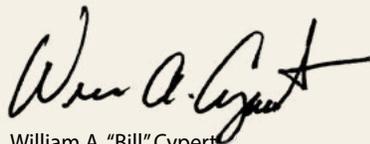
Introduction

The key to a good plan is the level of public involvement in its development.

In 2006 and 2007, Cabot citizens came together to participate in a series of workshops and meetings. They gave up their evenings, dinner and TV plans, once even braved torrential rain, for the purpose of developing a plan for making their city connected and accessible to people who both need to and choose to walk. *Walkable Cabot* was the result of that effort.

Since the City adopted the plan, *Walkable Cabot* has been used as a blueprint to provide our residents with safe, ADA-quality walkways that connect to schools, parks and downtown shopping. All new residential subdivisions are to include sidewalks, and special effort has been made to connect our most important asset, our children, to their schools. We are proud of the work that has been done, but there is still much to do. As our city continues to grow, we are committed to giving its residents the quality of life people have come to associate with living in Cabot.

This update is intended as a supplement to the original *Walkable Cabot*. The plan continues to follow the principles that were set out by the people of Cabot, and includes new maps and information on population demographics, as well as a "report card" on the progress that we have made since 2007.



William A. "Bill" Cypert
Mayor, City of Cabot, Arkansas

Changes and Challenges

Changes

We've changed the format! This update is presented in an easily-read and portable format that complements but does not replicate the 2007 publication.

No "Tiers". Some sections of the 2007 *Walkable Cabot* are obsolete. In 2007, as workshop participants mapped their preferences for sidewalks, a priority "tier" system emerged. Those priorities were incorporated into the plan narrative and maps. Tier 1 priorities were to be addressed first, followed by Tier 2, and then Tier 3. This update does not attempt to prioritize the entire sidewalk system. Although some roadways and areas have been flagged by the City for more immediate attention, system-wide tiers proved inflexible and have outlived their usefulness. Instead, the City, with public input, will evaluate the pedestrian network annually to develop a program of sidewalk projects.

Additional plans and studies.

Cabot is on the move and as the city grows additional planning is necessary to meet the needs and expectations of its residents.

A master plan for Cabot's parks and recreational facilities, including off-road bike and trail facilities, has been recently completed by the firm of Crafton Tull. This document, which has been adopted by the City Council, provides a blueprint for city officials and planners to target areas for creating neighborhood parks, which will determine where sidewalks should be installed for connecting those parks to neighborhoods. Although not part of the scope of either this plan or the parks and recreational facilities plan, the inclusion of off-road biking trails will give the city a starting point for a future bike plan.



Benefits of Walking

just 10 minutes
of walking

can boost your
mood for 2 hours



Demographics and Progress. An updated demographic profile is included, as is a summary of progress made in implementing *Walkable Cabot*.



Challenges

Ever wonder why some projects take longer than others? Projects as straightforward-sounding as “building sidewalks” can occasionally encounter obstacles that present challenges.

Road and topographical constraints. US 67/167 provides needed access to commuting vehicles. It also separates the community. For example, Cabot residents have repeatedly expressed a desire to safely walk to the Walmart and stores located within the shopping area to the west of 67/167. While the city continues to search for opportunities to make the area more walkable, the highway is a barrier to all but motor vehicles.

State highways add a layer of complicating bureaucracy to address pedestrian concerns. State roads in Cabot are:

- Hwy 367 north-south (2nd Street)
- Hwy 5 north-south runs south of Cabot; intersects with 89 and turns to 321/Bill Foster Memorial Highway to the south
- Hwy 89 east-west (Main Street)
- Hwy 38 connects with 367/North 2nd Street



Walking is for people of all ages!

The residential street layout is not conducive to sidewalks, nor is it intuitive for walkers. Cabot’s development pattern lacks a grid beyond its central area, and many streets end in cul-de-sacs. Such a layout is not conducive to sidewalks, nor is it intuitive for walking.

Paying for sidewalks. This is a perennial challenge for municipalities. The City of Cabot designates an annual budget of \$110,000 for the purpose of building and repairing sidewalks. Additionally, the City aggressively pursues grant opportunities.

Transportation grants for pedestrian facilities are still available, usually requiring a 20 percent local match. Recent transportation legislation, Fixing America’s Surface Transportation (FAST) opens the door to a wide range of grant-eligible project types, such as complete streets, urban street retrofits, trails and other low-cost projects. These low-cost projects often address a community’s highest priorities for livability and safety. The FAST Act includes a provision that allows local governments to use the street design manuals of their preference (for example, the NACTO guide) and preempt their state DOT’s design requirements for locally designed projects.

The FAST Act has slated metropolitan regions for a slight increase in funding. Metroplan typically receives \$11 million per year, of which about \$700,000 is allocated to local Transportation Alternatives Program (TAP) funded projects. TAP grants are awarded on a competitive basis.

A graphic with a green background. It features white silhouettes of four people: a person walking, a person pushing a stroller, a person sitting in a chair, and a person sitting in a wheelchair. Below the silhouettes is a white text box with a green border containing the text: "Walking strengthens **community ties.** People who walk learn about their neighbors and make friends."

In 2016, the City of Cabot was awarded a grant of **\$125,000** for sidewalks on 1st Street.

Demographic profile

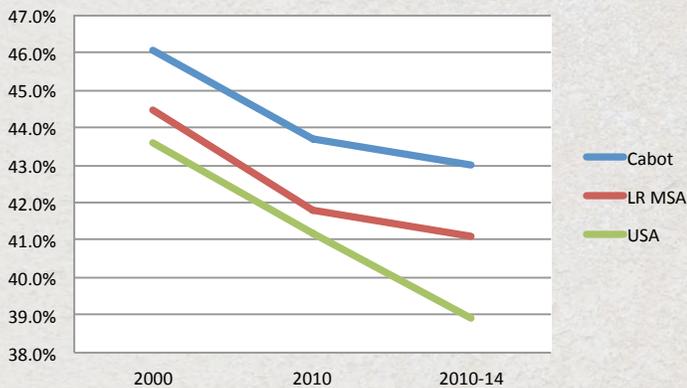
Families

It will come as no surprise to Cabot residents that this is a family town. Cabot has a higher-than-average share of family households and a particularly high share of traditional married-couple family households with children under 18. This is reflected in the number of sports facilities, playgrounds and schools that address the needs and desires of active young families. Connecting these facilities and neighborhoods with walkable, safe routes is a priority of the City.

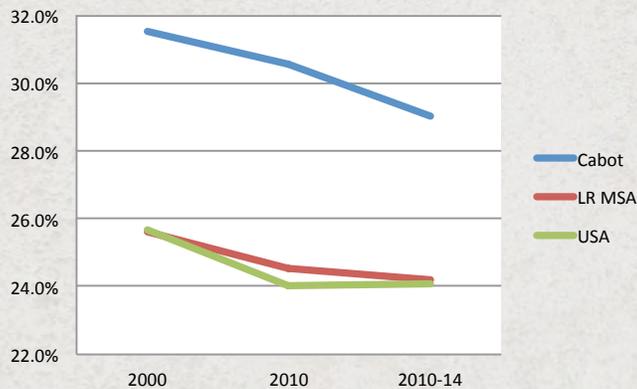


Cabot has a high share of traditional married couple family households with young children.

Population 25-54 Share of Total



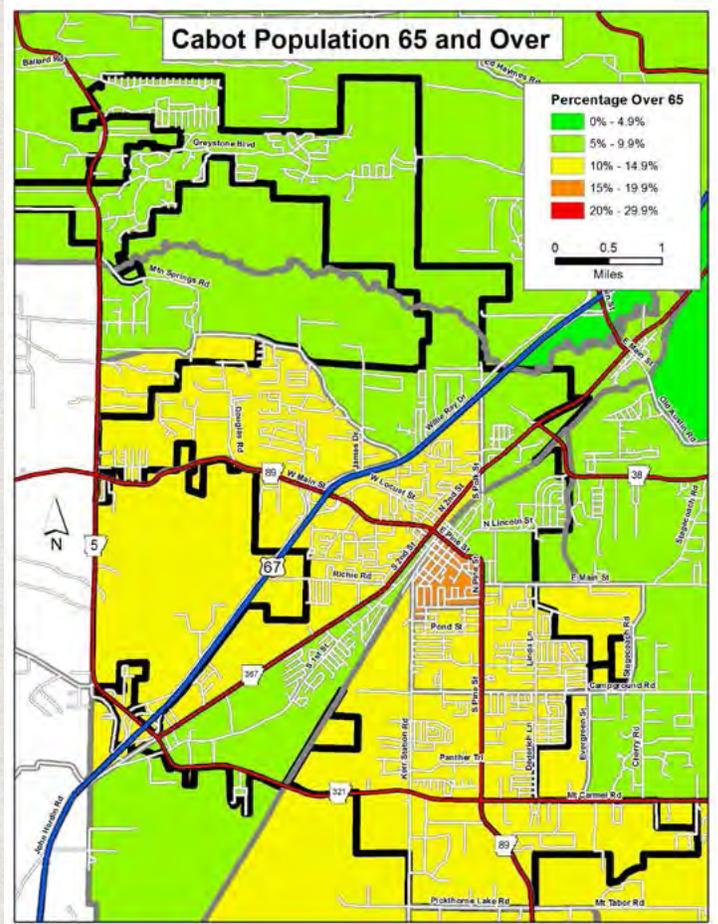
Population Under 18 Share of Total



Elders

Like our nation as a whole, Cabot is aging, albeit at a slower pace. The map below shows population age 65+ in and near Cabot by Census block group. The US average of population 65+ was 13.7 percent in 2010–14, compared with 12.9 percent for the metropolitan Statistical Area and 10.9 percent for Cabot. Only one block group, in central Cabot, showed an above-average share of elders, at 19.9 percent.

As people grow older, the need to stay connected socially becomes essential. Access to services is vital, but studies have shown that social isolation is an even greater threat to elders. Providing sidewalks that are constructed to ADA standards and are well-maintained not only connects people, but promotes physical and mental health.



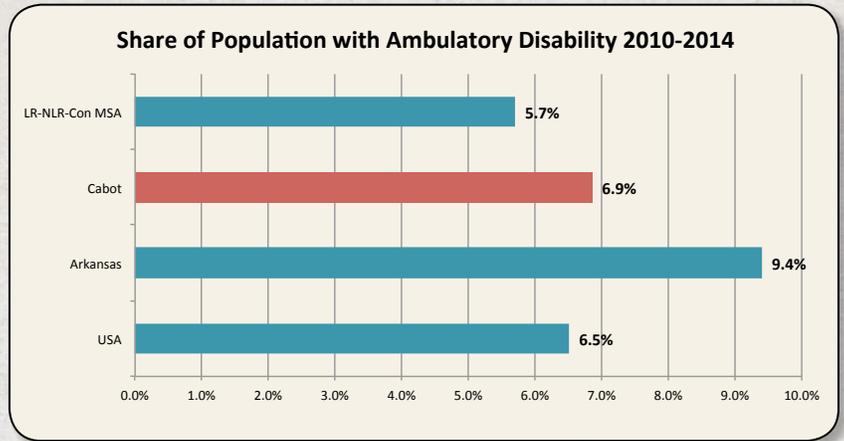
Walking prevents dementia.

Older people who walk six miles or more per week are more likely to avoid brain shrinkage and preserve memory as the years pass. Since dementia affects one in 14 people over 65 and one in six over 80, walking is a very smart idea.

People with Disabilities

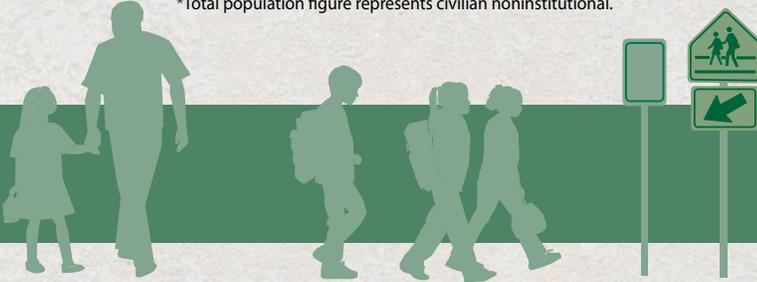
Although many people link aging with disability, the two are not the same. The fragility that often accompanies old age may result in a disability—for example, a broken hip may necessitate the use of a walker or wheelchair—and may be prevented or delayed. People with congenital conditions that render them disabled, or who become disabled through accidents, are not limited to one age group.

The chart at right shows the percentage of Cabot residents with an ambulatory disability—in other words, people whose ability to walk is limited in some way, and includes those who must use a cane, walker or wheelchair. Among such people, social isolation is a perennial issue.



Source: American Community Survey 2010–2014
 *Total population figure represents civilian noninstitutional.

Walking to **school** can help children stay healthy and prevent obesity.

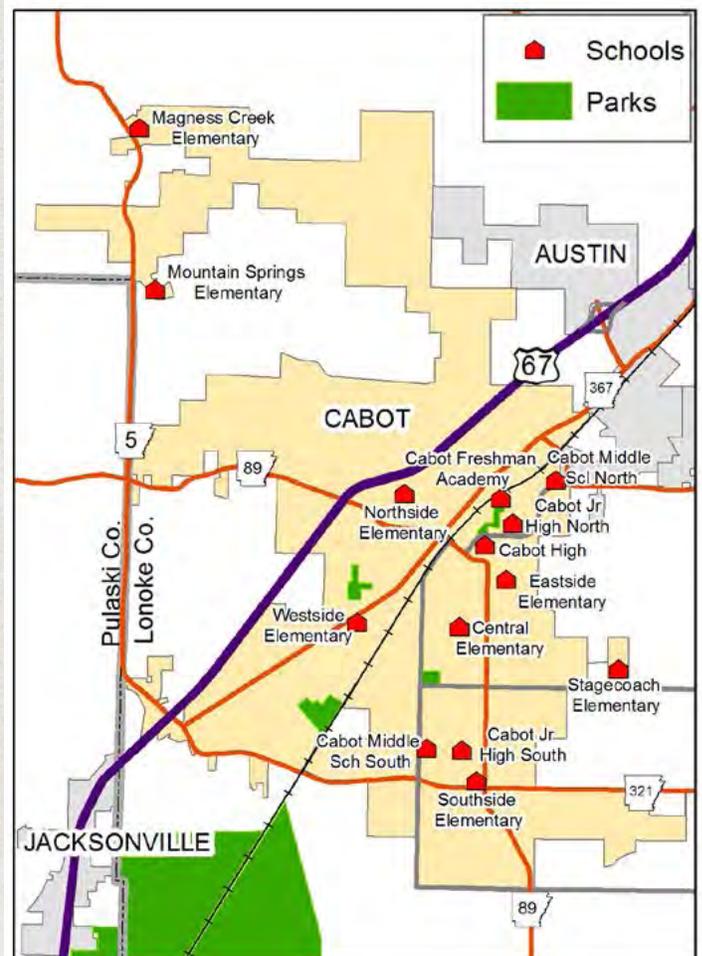


Schools, Parks and Sports Facilities

Schools

Reflecting the younger population, there are nine elementary schools in Cabot, two middle schools, two junior high schools and one high school. Additionally, Cabot also boasts the Cabot Freshman Academy, Academic Center for Excellence (ACE) and Cabot Learning Academy.

Connecting schools to neighborhoods is a key component of walkability. Creating a safe, walkable environment to schools is a priority first articulated in 2006 and 2007, when Cabot residents met to map out the most desirable and needed sidewalk routes. Accordingly, the City has made this a high priority for sidewalk construction. In addition to budgeting funds for sidewalk



construction, the City regularly pursues grant moneys from transportation programs, notably the Safe Routes to School (SRTS). Transportation grants are typically funded at 80 percent of the total project cost, with the City providing the remaining 20 percent match. Although the SRTS program is no longer available, current federal legislation provides similar opportunities for funding locally significant sidewalk and trail opportunities.



Raised crosswalks induce traffic to slow down, and are helpful for child safety near schools.

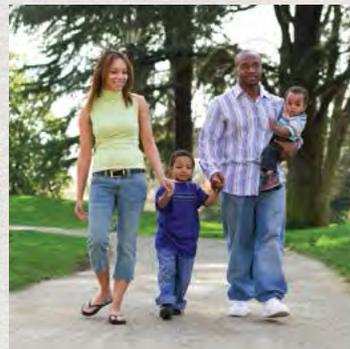


The Magness Creek Bridge enables children to walk to school from their neighborhood. The bridge was funded through Metroplan and AHTD TAP grants. Photo credit: Fox 16 News.

Parks and Sports Facilities

Cabot residents are sports-minded and the city has provided a number of facilities to meet the fitness and recreational needs of a variety of interests.

The City is providing ample large park and recreational facilities, especially as relating to a range of sports. According to Crafton Tull's analysis under the Parks and Recreation Plan, Cabot is somewhat lacking in smaller, neighborhood parks. As the city moves to provide this type of community park, it will require enhanced connectivity to surrounding residences.



Walking outdoors
boosts
Vitamin D
which affects
bone health and
immune systems.



Cabot High School's new stadium.

Parks and Sports Facilities

- Cabot Municipal Pool 502 Richie Road
- Cabot Skate Park 508 North Lincoln
- Allman/Bevis Sports Complex 3001 South First Street
- Richie Road Park 502 Richie Road
- Cabot BMX Complex 2351 Willie Ray Road
- Cabot Sportsplex and Water Park 1245 Bill Foster Memorial Highway
- Veterans Park Community Center & Veterans Monument 508 Lincoln
- Fairlen Ward Memorial Park off South First Street
- Cabot Community Pond & Walking Track 1881 Kerr Station Road

Parents have expressed a desire to allow their children to walk to school and play areas, but also raised some concerns regarding safety. To address this, sidewalks must be constructed so as to be visually perceived as safe: five feet wide, and buffered from street traffic by a minimum of four feet, preferably with grass or low plant material. Pedestrian-scale lighting (as opposed to vehicle-scale “cobra-head” lights) is desirable. As sidewalks are constructed and linked with park trails, a network of walkable neighborhoods will emerge to further connect the city.



Speed humps like this one slow traffic and make the neighborhood safer for children.

Walking lowers disease risk.
Seriously. A regular walking habit strengthens your heart, helps you lose weight, and drastically slashes the risk of **type 2 diabetes** .



All new subdivisions developed in Cabot are required to provide sidewalks.



Cabot Community Pond and Walking Track encourages family and leisure activities and provides a peaceful a setting for taking walks (3 laps around the pond equals 1.16 mile!).



A "Report Card" — Progress made since 2007



Coming out of the 2007 public engagement and subsequent study were a series of recommendations for developing a strategy of creating a walkable environment.

- CARTS Design Standards should be the guideline for new and retro-fit sidewalk construction.

The City of Cabot adopted this recommendation. As of this writing, the CARTS Design Standards are being reviewed and updated.

- Pedestrian facility construction and maintenance should be made budgeted line items in Cabot's Public Works annual program.

The City of Cabot adopted this recommendation.

- All new residential and commercial construction should incorporate sidewalks.

The City adopted this recommendation and has stood firm on implementation.

- Wherever possible, sidewalks will include a four-foot grassy buffer. Where sidewalks must be built to back-of-curb, sidewalk width will be extended to a minimum of six feet.

The City makes every effort to provide an appropriate buffer. Right-of-way availability is a challenge on several roadways. Another challenge is that several roads are State-owned facilities.

- Maintain and improve existing sidewalks.

Since 2007, Cabot's Public Works Department has made repairs to 6,600 linear feet.





- Provide appropriate furniture to pedestrian facilities.

Off-road and recreational facilities are addressed in the Crafton Tull report. Benches, trash receptacles, public art and other amenities may be appropriately addressed through partnerships with the City and Chamber of Commerce, private developers and other interested groups.

- Provide safe and convenient pedestrian crosswalks and refuges.

The City is addressing this, most aggressively near schools.

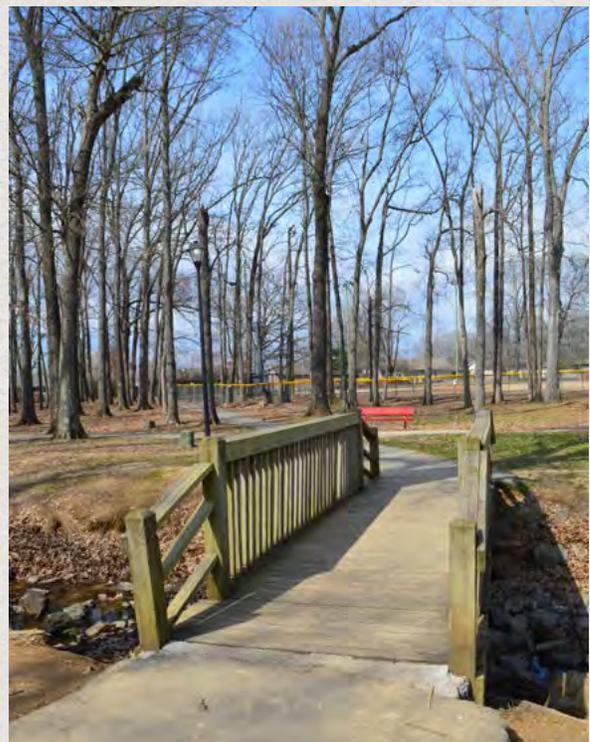


- Make use of innovative pedestrian technology for construction, signing and regulating crosswalks and other facilities.

The City is exploring new technologies in upcoming projects.

- A shared path/walking trail plan and a bikeway plan is in progress.

These plans have not been implemented. The City has contracted with Crafton Tull (consulting planners) to develop a Parks and Recreation Master Plan. That report will briefly address elements of biking and shared trails, but only as they impact the Parks and Recreation Plan.



The numbers tell the story!
 Since adopting *Walkable Cabot* in 2007, the City has built more than **28,776 linear feet (5.5 miles)** of new sidewalks.

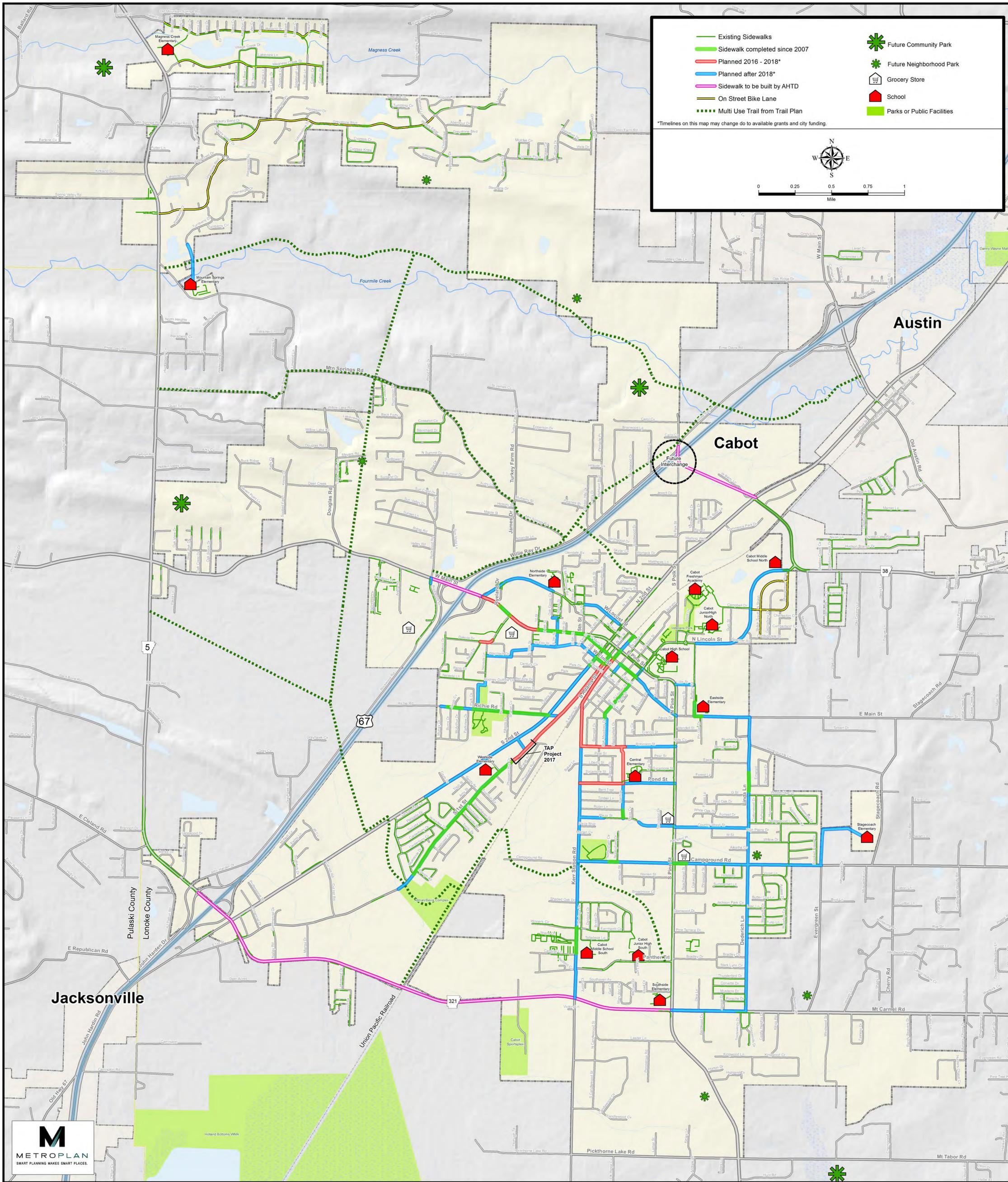
Ongoing Progress!

Cabot has made much progress toward building a walkable network that provides a true alternative to driving; promotes health; contributes to the City's vibrant downtown and business area; and strengthens neighborhoods. The list below summarizes a few suggestions, goals and aspirations.

- **Continue to implement Walkable Cabot**
 - Continue to increase priority for connecting recreational facilities to neighborhoods.
 - Continue to increase priority for connecting neighborhoods to schools.
 - Continue to include sidewalk access as neighborhood parks are developed.
 - Continue following the "Complete Streets" policy.
- **Work with the Arkansas State Highway & Transportation Department (AHTD) to find viable ways to address pedestrian needs along State highways in Cabot.**
- **Solicit public input/advice on pedestrian issues in an ongoing manner. For example, include a comment section advertisement on the city's homepage. This can be regularly monitored by professional planners, who can troubleshoot easy fixes throughout the year.**
- **As the City's walkable network continues to develop, introduce planning for bicycle travel.**



This report was funded in part through grant(s) from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.



	Existing Sidewalks		Future Community Park
	Sidewalk completed since 2007		Future Neighborhood Park
	Planned 2016 - 2018*		Grocery Store
	Planned after 2018*		School
	Sidewalk to be built by AHTD		Parks or Public Facilities
	On Street Bike Lane		
	Multi Use Trail from Trail Plan		

*Timelines on this map may change do to available grants and city funding.

0 0.25 0.5 0.75 1
Mile

Notes:

RESOLUTION NO. __ OF 2016

A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN OUTDATED DOCUMENTS OF THE CABOT CITY CLERK-TREASURER'S OFFICE; AND FOR OTHER PURPOSES

WHEREAS, the City of Cabot, City Clerk-Treasurer's Office has accumulated a large amount of outdated records and materials; and

WHEREAS, due to the lack of storage space, it has become necessary to destroy (recycle via compactor) these documents to allow current data adequate space to be stored; and

WHEREAS, Arkansas Code Annotated §14-59-114 allows for the destruction of said records if supported by an affidavit signed by the municipal employee performing the destruction and one (1) council member.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CABOT, ARKANSAS, THAT:

SECTION 1: Pursuant to Arkansas Code Annotated §14-59-114, the supporting affidavit signed by Tammy Yocom, City Clerk-Treasurer and Ann Gilliam, City Council Member, the City Council does hereby authorize the destruction of various documents as set forth in the affidavit attached hereto as Exhibit "A" and incorporated herein by this reference.

SECTION 2: This resolution shall be in full force and effect from and after the date of its passage.

SPONSOR:
William A. "Bill" Cypert, Mayor

PASSED:
DATE:
APPROVED:

William A. "Bill" Cypert, Mayor

APPROVED AS TO FORM:

ATTEST:

Jim Taylor, City Attorney

Tammy Yocom, City Clerk~Treasurer

AFFIDAVIT

A request is hereby made to the City Council for permission to destroy (recycle via compactor and/or shredder) outdated records and materials in the office of the City Clerk-Treasurer. Due to lack of storage space, it has become necessary to destroy these documents and allow current data adequate space to be stored.

Per statute Arkansas Code Annotated § 14-59-114, support documents are to be maintained for a period of at least four (4) years; therefore the City Clerk~Treasurer requests that the following support documents dated prior to January 1, 2011 be destroyed:

- Bank Statements
- Payroll Records
- Invoices
- Receipts
- Deposit Slips
- Voided Checks

The City Clerk~Treasurer will not destroy any documents relating to the History of Cabot, Arkansas including but not limited to Ordinances, Resolutions, real estate deeds, and/or any supporting documents relating to historical documents.

All documents previously mentioned for destruction are included in the auditing process. Since the City of Cabot is audited annually, the documentation has already been part of prior audits.

Request is hereby made this 19th day of September, 2016.

Tammy Yocom, City Clerk-Treasurer

Sworn to and subscribed to me this _____ day of _____, 2016.

Notary Public

My Commission Expires:

Ann Gilliam, City Council Member

Sworn to and subscribed to me this _____ day of _____, 2016.

Notary Public

My Commission Expires:

Notes:

RESOLUTION NO. __ of 2016

A RESOLUTION TO ACCEPT THE BID BY REYNOLDS ROOFING; TO AUTHORIZE THE MAYOR AND CITY CLERK~TREASURER TO EXECUTE ANY DOCUMENTS NECESSARY TO DO BUSINESS WITH REYNOLDS ROOFING; AND FOR OTHER PURPOSES

WHEREAS, proper competitive bidding procedures have been followed pursuant to Ark. Code Ann. § 19-11-801 et al., and on August 23, 2016 a bid opening was held, sealed bids were opened, and Reynolds Roofing was the lowest responsible bidder, for its bid in the amount of Forty Four Thousand Six Hundred Sixty Seven Dollars and 64 Cents (\$44,667.64) and said bid is hereby accepted; and

WHEREAS, a certified bid tabulation is attached hereto as Exhibit "A" and incorporated herein by this reference; and

WHEREAS, it is necessary for the City of Cabot to enter into a contract with Reynolds Roofing Const., Inc., subject to the approval of this governing body.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CABOT, ARKANSAS, THAT:

SECTION 1: The City of Cabot hereby accepts the lowest responsible bid submitted by Reynolds Roofing in the amount of Forty Four Thousand Six Hundred Sixty Seven Dollars and 64 Cents (\$44,667.64) for the purpose of replacing the Cabot City Hall roof.

SECTION 2: The Mayor and City Clerk~Treasurer are hereby authorized to execute any documents necessary to do business with Reynolds Roofing.

SECTION 3: This Resolution shall be in full force and effect from and after its passage.

SPONSOR:
William A. "Bill" Cypert, Mayor

PASSED:
DATE:
APPROVED:

William A. "Bill" Cypert, Mayor

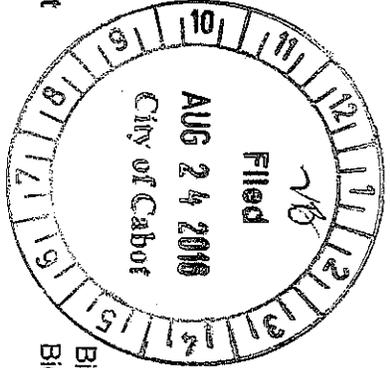
APPROVED AS TO FORM:

ATTEST:

Jim Taylor, City Attorney

Tammy Yocom, City Clerk

AUG 24 2016
V/B



OFFICIAL BID TABULATION

Cabot City Hall Reroof
101 North Second Street
Cabot, Arkansas

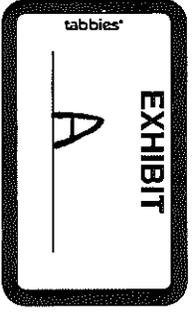
Bid Date: Tuesday, August 23, 2016
Bid Date: 10:00 a.m.

Bid Place: Cabot City Hall
101 North Second St.
Cabot, Arkansas

CONTRACTOR	BID BOND	ADD NO. 1	BASE PROPOSAL	DEDUCT NO.1 NO INSULATION	ROOFING CONTRACTOR
Fraley Roofing	✓	✓	\$51,600.00 NEW BASE:	\$7,000.00 \$44,600.00	Fraley Roofing
Shields & Associates	✓	✓	\$55,000.00 NEW BASE:	\$5,850.00 \$49,150.00	Shields & Associates
Industrial Roofing	✓	✓	\$75,675.00 NEW BASE:	\$26,145.00 \$49,530.00	Industrial Roofing
Trumble's Roofing	✓	✓	\$62,029.21 NEW BASE:	\$21,231.45 \$40,797.76	Trumble's Roofing
Reynolds Roofing	✓	✓	\$44,667.64 NEW BASE:	\$16,992.54 \$27,675.10	Reynolds Roofing
Cornerstone Building Services	✓	✓	\$59,312.50 NEW BASE:	\$19,051.25 \$40,261.25	Cornerstone
Mid-Western Commercial Roofing	✓	✓	\$57,720.00 NEW BASE:	\$10,000.00 \$47,720.00	Mid-Western Commercial Roofing

Robert M. Schelle - Architect:

Robert M. Schelle



Budget

&

Personnel

ORDINANCE NO. OF 2016

AN ORDINANCE TO REAPPOINT JAMES REID TO THE CABOT PLANNING COMMISSION; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, James Reid’s term on the Cabot Planning Commission expired July 9, 2016; and

WHEREAS, James Reid is a capable and qualified citizens of Cabot, and desires to be reappointed to the Cabot Planning Commission; and

WHEREAS, Mayor Cypert hereby recommends the reappointment of James Reid to the Cabot Planning Commission, subject to the approval of this governing body.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CABOT, ARKANSAS, THAT:

SECTION 1: James Reid is hereby reappointed to the Cabot Planning Commission with a term set to expire July 9, 2021.

SECTION 2: EMERGENCY. The proper operation and appropriate planning of the Planning Commission is of great importance to the health and welfare of the city of Cabot and its citizens. An emergency is therefore declared and this Ordinance being necessary for the preservation of the public peace, health, safety, and welfare shall be in full force and effect from and after its passage.

SPONSOR:
William A. “Bill” Cypert, Mayor

PASSED:
DATE:
APPROVED:

William A. “Bill” Cypert, Mayor

APPROVED AS TO FORM:

ATTEST:

Jim Taylor, City Attorney

Tammy Yocom, City Clerk-Treasurer

Notes:

ORDINANCE NO. OF 2016

AN ORDINANCE TO REAPPOINT CLAUD IRVIN TO THE CABOT PLANNING COMMISSION; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, Claud Irvin’s term on the Cabot Planning Commission expired July 9, 2016; and

WHEREAS, Claud Irvin is a capable and qualified citizens of Cabot, and desires to be reappointed to the Cabot Planning Commission; and

WHEREAS, Mayor Cypert hereby recommends the reappointment of Claud Irvin to the Cabot Planning Commission, subject to the approval of this governing body.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CABOT, ARKANSAS, THAT:

SECTION 1: Claud Irvin is hereby reappointed to the Cabot Planning Commission with a term set to expire July 9, 2021.

SECTION 2: EMERGENCY. The proper operation and appropriate planning of the Planning Commission is of great importance to the health and welfare of the city of Cabot and its citizens. An emergency is therefore declared and this Ordinance being necessary for the preservation of the public peace, health, safety, and welfare shall be in full force and effect from and after its passage.

SPONSOR:
William A. “Bill” Cypert, Mayor

PASSED:
DATE:
APPROVED:

William A. “Bill” Cypert, Mayor

APPROVED AS TO FORM:

ATTEST:

Jim Taylor, City Attorney

Tammy Yocom, City Clerk-Treasurer

Police

&

Fire

RESOLUTION NO. __ OF 2016

A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN OUTDATED DOCUMENTS OF THE CABOT POLICE DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, the Police Department for the City of Cabot, has accumulated a large amount of outdated records and materials; and

WHEREAS, due to the lack of storage space, it has become necessary to destroy these documents to allow current data adequate space to be stored; and

WHEREAS, Arkansas Code Annotated §14-59-114 allows for the destruction of said records if supported by an affidavit signed by the municipal employee performing the destruction and one (1) council member.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CABOT, ARKANSAS, THAT:

SECTION 1: Pursuant to Arkansas Code Annotated §14-59-114, the supporting affidavit signed by Jackie Davis Chief of Police and Ann Gilliam, City Council Member, the City Council does hereby authorize the destruction of various documents as set forth in the affidavit attached hereto as Exhibit "A" and incorporated herein by this reference.

SECTION 2: This resolution shall be in full force and effect from and after the date of its passage.

SPONSOR:
William "Bill" A. Cypert, Mayor

PASSED:
DATE:
APPROVED:

William "Bill" A. Cypert, Mayor

APPROVED AS TO FORM:

ATTEST:

Jim Taylor, City Attorney

Tammy Yocom, City Clerk-Treasurer

AFFIDAVIT

A request is hereby made to the City Council for permission to destroy (recycle via compactor and/or shredder) outdated records and materials of the Cabot Police Department. Due to lack of storage space, it has become necessary to destroy these documents and allow current data adequate space to be stored.

Per statute Arkansas Code Annotated § 14-2-204, case files and support documents are to be maintained for a period of at least seven (7) years; therefore the Chief of Police requests that the following support documents dated prior to January 1, 2009 be destroyed:

- Arrest Records
- Incident Reports
- Accident Reports
- Jail Logs
- Radio Logs

The Chief of Police will not destroy any documents required by the State of Arkansas to be permanently maintained and will comply with Arkansas Code Annotated §§ 12-12-104 and 14-2-203(b)(1) and that the records related to crimes of violence as defined by Arkansas Code Annotated § 5-42-203 will be kept permanently. All documents previously mentioned for destruction are included in the auditing process. Since the City of Cabot is audited annually, the documentation has already been part of prior audits.

Request is hereby made this 19th day of September, 2016.

Jackie Davis, Chief of Police

Sworn to and subscribed to me this ____ day of _____, 2016.

Notary Public

My Commission Expires:

Ann Gilliam, City Council Member

Sworn to and subscribed to me this ____ day of _____, 2016.

Notary Public

My Commission Expires:
