

Cabot City Council – Work Session Agenda
Veteran’s Event Center
508 North Lincoln Street, Cabot, AR 72023
August 7, 2023 @ 6:30 pm

CALL TO ORDER

MUNICIPAL SERVICES COMMITTEE – CHAIRMAN, ED LONG

1. An Ordinance To Appoint James O’Gwynn To The Cabot Planning Commission And Board Of Adjustment – Presented By Ken Kincade
2. An Ordinance To Permit A City Official And Municipal Employee To Do Business With The City Of Cabot, Specifically Mitch Ward With Red River Ford- Presented By Mayor Ken Kincade
3. A Resolution Authorizing The Mayor And City Clerk – Treasurer To Enter Into An Agreement With Hugg And Hall Equipment For The Purchase Of A Compact Excavator – Presented By Paul Ross
4. A Resolution Authorizing The Mayor And City Clerk – Treasurer To Apply Through The U. S. Department Of Transportation And Other Relevant Authorities For The Creation Of A Railroad Quiet Zone - Presented By Mayor Ken Kincade
5. An Ordinance Creating, Certifying, and Confirming Tax Liens Against Real Properties At Various Locations Within The City Of Cabot For Funds Expended To Pay For Services Rendered Due To Code Violations – Presented By Laura Nobles

BUDGET & PERSONNEL COMMITTEE – CHAIRMAN, STEPHEN REDD

POLICE & FIRE COMMITTEE – CHAIRMAN, JAMES REID

COMMUNITY DEVELOPMENT COMMITTEE – CHAIRMAN, ED LONG

MILITARY AFFAIRS COMMITTEE – CHAIRMAN, RON WAYMACK

GENERAL COMMUNITY INPUT

ADJOURNMENT

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JAMES O'GWYNN

james@irealtyarkansas.com | 501-605-2513 | Cabot, AR 72023

Summary

I have 19 years of successful retail and business management experience. I spent approximately 10 years as General Manager/District Facility Manager in the full service travel plaza industry with locations in Arkansas, Louisiana, Mississippi and Texas. I have spent the last 3 years as a successful local realtor having earned Silver level Excellence Award in 2022 from the North Pulaski Board of Realtors. I am a licensed high school football official and enjoy serving my community through the Cabot Lions Club.

Skills

- Operations Management
- Strategic Planning
- Project Management
- Business Planning
- Building and Facility Management
- High-Pressure Environments

Experience

iRealty Arkansas-Cabot | Cabot, AR
Licensed Realtor
09/2020 - Current

- Manage real estate transactions from initiation to closing.
- Liaison between buyers, sellers and service contractors to coordinate home inspections and appraisals.
- Research and determine competitive market price.
- Evaluate mortgage options to help clients obtain financing at best rates and terms.
- Represent buyers and sellers in major real estate transactions.

Darragh Company | Little Rock, AR
Service Manager
04/2015 - 04/2020

- Collaborated with customers to offer solutions to service needs.
- Adhered to customer service standards to foster satisfaction and retention.
- Reviewed inventory levels and ordered supplies to keep products in stock.
- Prioritized and delegated daily work tasks to meet anticipated project goals.
- Hired and trained service department staff to drive performance.
- Provided leadership, insight and mentoring to newly hired employees to supply knowledge of various company programs.

United Engines Manufacturing | Little Rock, AR
Parts Specialist
04/2013 - 04/2015

- Supported service department by expertly pulling parts and updating records.
- Assisted retail, wholesale and service customers with selecting optimal parts for different needs.
- Coordinated restocks by working closely with parts manager to fill critical gaps.

Travel Centers of America | North Little Rock, AR
General Manager of Operations
11/2010 - 03/2013

- Recruited, hired and trained crew members on application of projects, customer relations and customer service.
- Directed day-to-day operations by spearheading implementation of short-term and long-term strategies to achieve business plan and profitability goals.

- Oversaw financial management, budget management, accounting and payroll activities.
- Analyzed and controlled materials, supplies and equipment operational expenses.
- Enforced federal, state, local and company rules for safety and operations.
- Aided senior leadership during executive decision-making process by generating daily reports to recommend corrective actions and improvements.
- Controlled departmental facilities use and approved requests for repairs or improvements.

Flying J Travel Plaza | Russellville , AR
GM/District Facility Manager
 01/2004 - 10/2010

- Oversaw facility operations for 12 travel plaza's in 5 different states.
- Called in equipment repair services and maintained office supplies by ordering new inventory.
- Planned maintenance activities in accordance with budget limitations, building use needs and operational requirements.
- Oversaw building improvements to update facilities and meet tenant requirements.
- Addressed building emergencies with high-level urgency and developed timely and effective solutions.
- Maintained records of payments, vendor pricing, energy usage and activity reports.
- Coordinated with onsite managers, liaison officers and other outside agencies regarding safety and preventive maintenance.
- Oversaw budgets for projects, monitoring expenditures to mitigate overages.

Education and Training

Dardanelle High School | Dardanelle, AR
High School Diploma
 06/1989

Arkansas Tech University | Russellville, AR
 Business Administration And Management

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Bobcat

Product Quotation

Quotation Number: MJF-00249

Date: 2023-06-30 09:54:02

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF CABOT 101 N SECOND ST CABOT, AR 72023	Chris Red Hugg and Hall Equipment Company, Little Rock, AR 7201 SCOTT HAMILTON DRIVE LITTLE ROCK AR 72209 Phone: (501) 562-1262 Fax: (501) 568-5760 Cell: (501) 607-0274	Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E50 R2-Series Bobcat Compact Excavator	M3319	1	\$57,936.90	\$57,936.90
Auto-Idle Auto-Shift, 2-Speed Travel Auxiliary Hydraulics with Selectable Flow <ul style="list-style-type: none"> W/ Arm Mounted Flush Face Quick Couplers Canopy <ul style="list-style-type: none"> Includes: Cup Holder, Retractable Seat Belt, Vinyl Suspension Seat Roll Over Protective Structure (ROPS) - Meets Requirements of ISO 12117-2: 2008 Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 Falling Object Protective Structure (FOPS) - Meets Requirements of ISO 10262 Control Console Locks Control Pattern Selector Valve (ISO/STD)				
P82 Performance Package Long Arm Angle Blade	M3319-P06-P82	1	\$7,410.90	\$7,410.90
C43 Comfort Package Enclosed Cab with HVAC Cloth Suspension Seat	M3319-P07-C43	1	\$5,601.40	\$5,601.40
24" MX4 XCHG TEETH	7311868	1	\$1,444.76	\$1,444.76
36" MX4 XCHG GRADING	7333657	1	\$1,405.24	\$1,405.24
48" MX4 XCHG GRADING	7333658	1	\$1,725.96	\$1,725.96
Total of Items Quoted				\$75,525.16
Dealer P.D.I.				\$400.00
Freight Charges				\$2,275.00
Dealer Assembly Charges				\$0.00
Quote Total - US dollars				\$78,200.16

*Prices per the Sourcewell Contract #040319-CEC.

*Terms Net 60 Days. Credit cards accepted.

*FOB Destination

*State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.

*TID# 38-0425350

***Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.**

*Quote valid for 30 days

ORDER ACCEPTED BY:

SIGNATURE

DATE

PRINT NAME AND TITLE

PURCHASE ORDER NUMBER

DELIVERY ADDRESS: _____

BILLING ADDRESS (if different than Ship To): _____

TAX EXEMPT? _____ **YES** _____ **NO**

Exempt in the State of _____

Tax Exempt ID:

FEDERAL - _____

STATE - _____

Expiration Date: _____

TAX EXEMPT? _____ **YES** _____ **NO**

Exempt in the State of _____

Tax Exempt ID:

2023 Rubber Track Mini-Excavator Bid Specification

General

The hydraulic excavator must be new, unused, current production model, rubber track and shall be bid with all standard equipment as shown in the manufacturer's printed literature with all engine and hydraulic fluids filled.

The advertised operating weight of the base excavator, including all standard equipment, lubricants, coolant, full fuel tank and operator shall be 10,250 lb. minimum.

Engine

Engine shall be a water-cooled, four cylinder diesel with a minimum SAE NET horsepower of 38hp.

Operator cab

The operator cab shall be enclosed and equipped with air conditioning and heater.

Electrical

The excavator shall have a 12-volt electrical system, 40-amp alternator, and single 12V 72 Ah battery.

Boom Dimensions (Long Stick required) with Hydraulic Quick Coupler

Minimum digging depth shall be at least 12' measured from ground surface. Minimum digging reach shall be 19'-7" at ground level. The minimum dump height shall be 12'-6".

Excavator shall be equipped with a hydraulic Quick Coupler for digging buckets. The excavator shall be furnished with One (1) 24" wide Digging Bucket with Bolt on Teeth, One (1) 36" wide Ditch Cleaning Bucket with a Bolt On Smooth Edge, and One (1) 48" wide Ditch Cleaning Bucket with a Bolt On Smooth Edge, and each shall be of heavy-duty construction. The main boom shall swing with no less than 70 degrees to the left and 50 degrees to the right.

Hydraulics

The excavator shall have a load sensing hydraulic system. The hydraulic valves shall be located for easy serviceability.

Travel and Brakes

The excavator shall be powered by a dual path hydrostatic drive and separate hydraulic motors for each track. The excavator shall have variable speed travel. High speed shall be at least 2.6 mph. An audible travel alarm shall sound anytime the machine is traveling. Service braking shall be automatic and hydraulic through the drive motors.

Undercarriage

Each track frame shall have at least one rigidly mounted carrier (top) roller and a minimum of four track (bottom) rollers. The maximum track ground pressure shall not exceed 4.7 psi. Track tension shall be adjusted hydraulically.

Stability

The excavator shall be able to safely lift a minimum of 990 lbs. at a 15' reach from the side of the machine and with blade down.

Swing

The upper structure shall have a 360 degree swing in either direction with a minimum speed of 8.8 rpm. Tail swing radius shall not exceed 3'8".

Dozer Blade

Tractor shall be equipped with a hydraulic operated dozer blade that can be angled 25 degrees right or left.

Safety

Standard Safety Seat belts shall be installed.

Warranty

The manufacturer shall provide full machine warranty (parts and labor) for a period of twelve (12) months. Operator's and parts manuals must be provided with each machine.

Optional 60 Month/5000 Hour Full Machine Warranty and 60 Month/5000 Hour Powertrain + Hydraulic Warranty may be bid as separate line items.

Delivery

The excavator shall be delivered 30 days from receipt of order.

Attachments

Include separate line item price for a Hydraulic Thumb Attachment.

Bids

Provide Bids on Bid Form below.

Bid Form

Item #	Qty	Unit	Description	Unit	
				Price	Total
1	1	EA	Rubber Track Hydraulic Mini Excavator	\$ 75,200	+ Tax
2	1	EA	Optional Extended Warranty - 60 Month / 5000 Hour Full machine Warranty	\$ 5,776 ⁰⁰	+ Tax
3	1	EA	Optional Extended Warranty - 60 Month / 5000 Hour Powertrain + Hydraulic Warranty	\$ 4,636 ⁰⁰	+ Tax
4	1	EA	Hydraulic Thumb Attachment for Item #1	\$ 3,000 ⁰⁰	+ Tax

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Municipal Services - Item #5 - Tax Liens

Grass Cut #3 Tax Liens-2023

Case No.	Property	City, State, Zip	Parcel#	Invoiced Amount	10% Penalty	Total Amount Due
8734	26 Cottonwood Drive	Cabot, AR 72023	723-52043-000	\$ 80.00	\$ 8.00	\$ 88.00
8733	38 Oak Meadows Drive	Cabot, AR 72023	721-90115-000	\$ 95.00	\$ 9.50	\$ 104.50
8647	21 Jacob Cove	Cabot, AR 72023	721-29806-000	\$ 95.00	\$ 9.50	\$ 104.50
Total	[REDACTED]			\$ 270.00	\$ 27.00	\$ 297.00

