

Cabot City Council Work Session  
Cabot City Annex / Council Chambers  
August 5, 2019  
6:30 p.m.

The Cabot City Council held its monthly Work Session on Monday, August 5, 2019 in the City Annex Council Chambers. Council Members present were: Ed Long, James Reid, Damon Bivins, Matt Webber, Ronald Waymack, Doug Warner, Norma Naquin and Kevin Davis. Others present: Mayor Ken Kincade, City Attorney Jim Taylor, City Clerk & Treasurer Tammy Yocom, Deputy City Clerk Janice Johnson and Deputy City Clerk Lisa Milam.

Ed Long, Chairman of the Public Works Committee, called the meeting to order at 6:30 p.m.

Municipal Services: (Ed Long)

1. A & P Quarterly Report – Tommy Hignight Chairman of the A&P Commission addressed the Council. He reported on who had received funds so far this year explaining the A&P had a surplus. He stated it has been his goal since he has been on the commission to spend the money but keep it at a comfortable level of three to four months of operating expenses, which is where it is now. Kevin Davis asked if the commission has a contract with the Chamber of Commerce. Amy Williams, President of Cabot Chamber of Commerce, acknowledged they do. No action.
2. Food Truck Ordinance – Norma Naquin introduced the legislation by explaining the ordinance reduces the fee from \$150 to \$75 and establishes some guidelines and restrictions. Discussion. It does not allow reciprocity. Discussion. Doug Warner asked questions regarding food safety requirements. Discussion. Jimmy Taylor advised against incorporating food safety training for food truck employees into this legislation. Liability insurance was discussed. It was determined a million dollar policy was the standard. Ed Long made a motion to amend this legislation to include a liability policy be presented at the time of licensing, second by Kevin Davis. Motion passed unanimously. Matt Webber brought up the errors in Section 7 and Section 11. Norma Naquin stated Section 11 should be removed in its entirety and Section 7 should be corrected. Amanda Ivy, owner of Low Ivy Catering food truck addressed the council asking for the City to be reciprocal with business licenses from Little Rock. Due to the \$75 fee, some trucks might not come to Cabot for just one event. Discussion. Amanda suggested a day pass with a cost of \$15 or \$20. Ed Long stated he like the idea of a day pass and agreed to work with the City's legal department to make it part of the ordinance. Motion by Kevin Davis to place item on this month's council meeting provided all revisions are made, second by Matt Webber. Motion passed unanimously.
3. Municipal Services Community Inpu t- None

Budget & Personnel: (Doug Warner)

1. Meeting was turned over to Doug Warner at 7:12 p.m.
2. Amendment 78 Financing – Before Maggie Cope, Chairman of the Parks and Recreation Commission, explained the need for this loan, Mayor Kincade announced the ordinance

would need to be reviewed and changed by City Attorney Jimmy Taylor. Details in the ordinance are inconsistent with how this loan will be funded. Discussion. It was determined this loan is for purchasing turf for four ball fields, the project total is for six fields, with a grant paying for one field and Parks and Rec paying for one field. The Advertising and Promotion Commission has agreed to fund this loan with a unanimous vote. This funding is separate and in addition to all other funding Parks and Rec receives from A&P, per Ed Long. Discussion. Mayor Kincade stated he would have the legislation corrected and he would not sign anything that was incorrect. Motion to place this item on this month's council meeting agenda with correct wording by Kevin, second by Damon. Motion passed unanimously. Bob Miller requested information regarding the cost of maintaining the fields now. Maggie agreed to provide the information to him at a later time.

3. Budget & Personnel Community Input – None

Police & Fire: (Damon Bivins)

1. Meeting was turned over to Damon Bivins at 7:24 p.m.
2. Chief Davis announced the K-9 and K-9 handler are being trained and the K-9 vehicle is being equipped for patrol. They will be working a flex schedule so that they can work with the schools and as needed.
3. Kevin Davis brought up the "fire work" ordinance. He stated he would look into this subject again if other council members wanted him to. Discussion.

Community Development: (Kevin Davis)

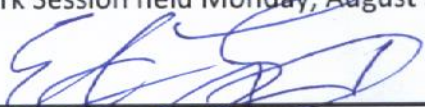
1. Meeting was turned over to Kevin at 7:30 p.m.
2. Community Development Input – Amy Williams gave a brief report. Kevin announced the contract with the Chamber for Economic Development would have to be on the agenda beginning with the October Work Session. Kevin invited anyone with questions to go to the Chamber and discuss any concerns with Amy or bring them to council sessions. Feel free to do that, he stated.
3. Mayor Kincade introduced an example of a sign he would like to put up in certain places around town. Jimmy Taylor, City Attorney, agreed it was acceptable to do so. A copy is attached to these minutes. Kevin Davis stated it was a great suggestion and other council members agreed.
4. Matthew Hood reminded everyone the next Work Session falls on Labor Day. Kevin Davis made a motion to move it to Monday, the 9<sup>th</sup>, second by Damon Bivins. Motion passed unanimously.

Military Affairs Committee: (Ron Waymack)


1. Meeting was turned over to Ron at 7:43 p.m. Nothing on Agenda per Ron.
2. Doug Warner announced Gator is working on state legislation and he is seeking the support of Cabot's council. More information to follow at a later date. He also announced there would be a ribbon cutting on a memorial for Gold Star Families on the 28<sup>th</sup> of September for anyone interested.

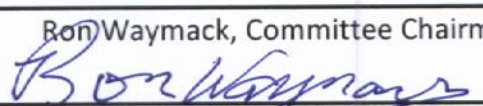
Meeting was adjourned at 7:45 by a unanimous vote.

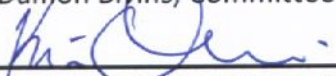
We, the undersigned Council Members and City Clerk & Treasurer for the City of Cabot, do hereby certify the foregoing to be a true and correct record of the proceedings of the Cabot City Council Work Session held Monday, August 5, 2019.

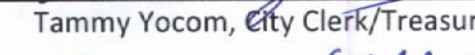
  
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Ed Long, Committee Chairman

  
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Doug Warner, Committee Chairman

  
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Damon Bivins, Committee Chairman

  
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Ron Waymack, Committee Chairman

  
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Kevin Davis, Committee Chairman

  
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Tammy Yocom, City Clerk/Treasurer





